



City of Hogansville

City Council

Work Session Meeting

Monday, August 17, 2026 – 6:00 pm

MEETING WILL BE HELD AT HOGANSVILLE CITY HALL

111 HIGH STREET, HOGANSVILLE, GA 30230

Mayor: <i>Jake Ayers</i>	2029	City Manager: <i>Lisa E. Kelly</i>
Council Post 1: <i>Michael Taylor, Jr</i>	2029	Assistant City Manager: <i>Oasis Nichols</i>
Council Post 2: <i>Jason Baswell</i>	2029	City Attorney: <i>Alex Dixon</i>
Council Post 3: <i>Mandy Neese *</i>	2027	Chief of Police: <i>Jeffrey Sheppard</i>
Council Post 4: <i>Mark Ayers</i>	2027	City Clerk: <i>LeAnn Lehigh</i>
Council Post 5: <i>Kandis Strickland</i>	2027	* Mayor Pro-Tem

WORK SESSION – 6:00 PM

BUSINESS

1. Zoning Variance – 811 E. Main Street
2. Appeal of Hogansville Historic Preservation Decision - Certificate of Appropriateness – 203 Johnson Street
3. Animal Shelter Services Agreement Discussion

ANIMAL SHELTER SERVICES AGREEMENT

City of LaGrange / City of Hogansville / Troup County / Animal Ark Rescue

THIS ANIMAL SHELTER SERVICES AGREEMENT (the "Agreement") is made and entered into as of _____, 20____, by and among the **CITY OF LAGRANGE, GEORGIA**, a municipal corporation of the State of Georgia ("LaGrange"), the **CITY OF HOGANSVILLE, GEORGIA**, a municipal corporation of the State of Georgia ("Hogansville"), **TROUP COUNTY, GEORGIA**, a political subdivision of the State of Georgia ("County"), and **ANIMAL ARK RESCUE**, a Georgia non-profit corporation ("Animal Ark").

LaGrange, Hogansville, and County may be referred to collectively as the "Governmental Parties." Each may be referred to individually as a "Party" and collectively as the "Parties."

RECITALS

- A.** LaGrange, Hogansville, and County each provide or arrange for animal control services within their respective jurisdictions and may take custody of stray, abandoned, impounded, surrendered, dangerous, quarantined, or otherwise regulated animals as permitted by applicable law.
- B.** Animal Ark desires to operate and provide animal shelter services, including intake, humane care, legally required holding, quarantine coordination, redemption coordination, adoption, foster placement, rescue placement, veterinary coordination, and related services.
- C.** The Governmental Parties desire to share shelter operating costs based on the proportionate use of shelter services by animals associated with each Governmental Party.
- D.** Animal Ark represents that it has, or will obtain and maintain, the licenses, permits, personnel, volunteers, insurance, experience, procedures, and resources necessary to provide animal shelter services in a lawful, humane, sanitary, and professional manner.
- E.** The "Shelter" means the animal shelter facility currently leased by LaGrange from the Humane Society and located at 1390 Orchard Hill Road, LaGrange, Georgia, or such other facility as the Governmental Parties and Animal Ark may designate in writing.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. Term

- a.** This Agreement shall commence on January 1, 2027, and shall continue for an initial term of five (5) years, unless earlier terminated as provided herein.
- b.** Upon expiration of the initial term, this Agreement shall automatically renew for successive one-year terms unless any Party provides written notice of non-renewal at least one hundred eighty (180) days before the end of the then-current term.

c. Any renewal term shall remain subject to annual appropriation of funds by each Governmental Party and all other terms and conditions of this Agreement.

2. Scope of Animal Ark Services

a. Animal Ark shall provide animal shelter operations and related services for animals delivered by authorized representatives of LaGrange, Hogansville, and County.

b. Services shall include intake processing; humane care, feeding, watering, housing, cleaning, and sanitation; legally required holding and quarantine coordination; owner redemption coordination; adoption; foster placement; rescue transfer; veterinary coordination; euthanasia when legally authorized and humanely performed; complaint coordination; animal records; monthly reporting; public information; and related shelter administrative services.

c. Animal Ark shall accept animals delivered by authorized representatives of the Governmental Parties in accordance with applicable law, ordinance, shelter capacity, public health requirements, animal welfare requirements, approved intake protocols, and this Agreement.

d. This Agreement does not require Animal Ark to provide field animal control services, law enforcement services, or citation enforcement.

e. Animal Ark shall use reasonable efforts to promote owner redemption where legally available, adoption, foster placement, transfer, rescue placement, and other humane outcomes where legally and practically appropriate.

f. Animal Ark shall establish, maintain, and follow written operating protocols and procedures for shelter services consistent with applicable federal and state law, Georgia Department of Agriculture requirements, local ordinances, and generally accepted humane shelter practices. The protocols shall address, at a minimum, intake, animal identification, microchip scanning, required holding periods, owner notification, redemption, quarantine and bite cases, disease control, sanitation, vaccination, veterinary care, foster placement, transfer, adoption, euthanasia, capacity triage among the Governmental Parties, emergency response, complaints, records, and public communications.

g. A copy of the protocols and procedures shall be made available to the Governmental Parties upon request.

3. Operating Hours; Public Access

a. Animal Ark shall operate the Shelter for public access seven (7) days per week from 10:00 a.m. to 5:00 p.m., including reasonable access for owner redemption, adoption, foster, volunteer, rescue, and public information activities.

b. Any permanent change in the regular public operating hours shall require prior written approval of all three Governmental Parties. Temporary closures or reduced hours due to emergency, natural disaster, staffing emergency, disease outbreak, public health requirement, safety issue, or similar exigent circumstance may occur when reasonably necessary, provided Animal Ark gives prompt notice to the Governmental Parties and resumes regular hours as soon as practical.

c. Animal Ark shall maintain and post current public hours, holiday schedules, emergency contact information, and redemption procedures in a manner reasonably accessible to the public.

4. Animal Intake

a. Animal Ark shall use a standard intake form or electronic intake process approved by the Governmental Parties. At a minimum, intake records shall identify the date and time of intake, species, breed if known, sex, approximate age, color/markings, microchip/tag/rabies/license information, location recovered or origin address, delivering person, delivering agency if applicable, jurisdictional attribution, reason for intake, observed medical condition, observed animal disposition, quarantine or hold status, and final disposition.

b. Consistent with applicable law and regulations, Animal Ark shall scan animals for microchips or other identification at intake and shall make reasonable efforts to notify an identified owner of an animal's impoundment within twenty-four (24) hours after the animal is initially confined, unless immediate notice is impractical or prohibited by law, investigation, or court order.

c. Each animal shall be attributed to the Governmental Party whose authorized representative delivered the animal to the Shelter or whose jurisdiction is otherwise responsible for the animal under agreed intake rules. Owner-surrendered animals, animals delivered by residents, and animals delivered by third parties shall be attributed based on the animal's location of origin, owner residence if applicable, and/or Animal Ark's intake procedures.

d. Disputes regarding jurisdictional attribution shall be reviewed by the designated representatives of the Governmental Parties using intake records, pickup location, owner residence, and/or other relevant information. If an animal's jurisdictional attribution cannot be determined, the animal shall be allocated among LaGrange, Hogansville, and County for cost-allocation purposes proportionally based on each Governmental Party's respective percentage share of known attributed weighted animal-days for that month.

5. Annual Budget Process

a. Animal Ark shall prepare and submit to the Governmental Parties a proposed shelter operating budget for each upcoming July 1 through June 30 fiscal year. The proposed budget shall be submitted no later than May 1 of each year.

b. The proposed budget shall include reasonable detail regarding anticipated revenues, donations, grants, staffing, benefits, food, supplies, routine and non-routine veterinary expenses, medications, cleaning and sanitation, insurance, utilities if applicable, equipment, software, administrative expenses, facility-related expenses if applicable, contingency needs, and any proposed capital or startup expenditures.

c. Unless otherwise approved in writing, only reasonable, necessary, shelter-related expenses within the approved annual budget shall be included in monthly cost-sharing invoices. Material changes to the submitted annual budget shall require prior written approval of all three Governmental Parties.

d. For the initial partial fiscal year beginning January 1, 2027 and ending June 30, 2027, Animal Ark shall submit a proposed startup and partial-year operating budget prior to execution of this Agreement.

6. Monthly Billing and Cost Allocation

a. Animal Ark shall invoice the Governmental Parties monthly and due within thirty days. Each monthly invoice shall include a detailed breakout of actual shelter expenses for the billing period, year-to-date expenses compared to the submitted annual budget, revenues or credits received for shelter operations, and supporting documentation reasonably sufficient to verify the invoice.

b. Monthly billing amounts shall be calculated as follows:

- i. Determine Net Shelter Expenses by subtracting any applicable shelter revenues from expenses.
- ii. Calculate the total Animal-days for each Governmental Party. Animal-days equals the number of days, full or partial, that each animal remained in the shelter during the current month multiplied by a weighting factor of 1.0 for dogs and 0.5 for cats.
- iii. Calculate the percentage share for each Governmental Party during the month as follows: $\text{Governmental Party Percentage Share} = (\text{Party Weighted Animal-Days} / \text{Total Weighted Animal-Days for all Governmental Parties}) \times 100$.
- iv. The monthly amount billed to each Governmental Party shall be equal to the Party's Percentage Share multiplied by the Net Shelter Expenses.

c. Animal Ark shall provide supporting animal census reports with each invoice showing Governmental Party assignment, identification number, intake date, disposition date and type if applicable, days in shelter during the month, species, status, legal hold or quarantine status, and any other necessary information.

d. A monthly summary report shall be included with each invoice showing at a minimum the number of animals, itemized by dogs and cats, received from each Governmental Party or other source; animals redeemed by owners; animals adopted; animals placed in foster care; animals transferred to rescue or other organizations; animals released to the field where allowed by law; animals euthanized; animals deceased; animals under quarantine; animals under legal, evidentiary, dangerous-animal, cruelty, or law-enforcement hold; and owner surrenders.

7. Startup Cost Contribution

a. The Governmental Parties shall make the following startup cost contributions, if any, to assist with transition, initial operations, equipment, supplies, staffing, repairs, technology, or other approved startup needs:

Governmental Party	Startup Contribution
City of LaGrange	\$ 23,500
City of Hogansville	\$ 23,500
Troup County	\$ 3,000

b. Any startup contribution shall be used only for approved shelter-related purposes and shall be accounted for in the same manner as other funds or expenses under this Agreement.

8. Records

a. Animal Ark shall maintain complete and accurate records regarding animals delivered by or attributed to the Governmental Parties, intakes, beginning and ending monthly census counts, dispositions, redemptions, transfers, adoptions, euthanasia, veterinary care, quarantine, bite matters, dangerous animal matters, complaints, fees, donations, grants, revenues, expenses, invoices, and other relevant matters.

b. Records related to services performed for the Governmental Parties may be subject to the Georgia Open Records Act, O.C.G.A. Section 50-18-70 et seq. Animal Ark shall cooperate with the Governmental Parties in responding to records requests and shall not destroy, withhold, or alter responsive records except as permitted by law.

c. Animal Ark shall promptly notify the affected Governmental Party of any request relating to that Party's animal control or shelter services.

d. Animal Ark shall provide to the Governmental Parties, within six (6) months after the end of each Animal Ark fiscal year, audited financial statements, or if a full audit is not required or is not commercially reasonable, an independent accountant's review, compilation, or other financial statement acceptable to the Governmental Parties.

e. Animal Ark shall provide the designated representatives of the Governmental Parties with read-only digital access to its electronic shelter management software system.

9. Fees; Revenues; Donations

a. Animal Ark may collect and retain adoption fees, rescue fees, redemption-related fees, donations made to Animal Ark, grants awarded to Animal Ark, and other shelter revenues for use in operating the shelter and caring for animals, unless a donor, grantor, applicable law, ordinance, or written agreement provides otherwise.

b. Court fines, citations, penalties, governmental license fees, governmental administrative fees, or other governmental revenues imposed or collected by a Governmental Party shall remain revenues of that Governmental Party unless otherwise approved in writing by that Governmental Party.

c. Animal Ark shall issue receipts for payments collected and shall maintain records sufficient to document all fees, revenues, donations, grants, credits, and expenditures related to shelter operations and services under this Agreement.

d. Donations made specifically to Animal Ark shall belong to Animal Ark unless the donor expressly directs otherwise. Donations made to a Governmental Party, and fixtures or permanent improvements made to public property, shall belong to the applicable Governmental Party or facility owner unless otherwise agreed in writing.

10. Shelter Standards; Licenses; Legal Compliance

a. Animal Ark shall obtain and maintain all licenses, permits, registrations, certifications, and approvals required to operate the Shelter and perform the services described in this Agreement, including any required Georgia Department of Agriculture animal shelter, rescue, kennel, or related license applicable to its operations.

b. Animal Ark shall immediately notify the Governmental Parties of any notice of violation, inspection deficiency, investigation, complaint, suspension, probation, revocation, nonrenewal, disease outbreak, bite incident, missing animal, suspected theft, animal escape, suspected cruelty matter, or other event that may create legal, public health, animal welfare, operational, financial, or reputational risk to any Governmental Party.

c. Animal Ark shall arrange for licensed veterinary services for animals requiring medical evaluation or treatment and shall maintain records of veterinary care provided.

d. Euthanasia, when necessary and legally permitted, shall be performed humanely by a properly trained and legally authorized person using methods permitted by applicable law and accepted humane shelter practices. Nothing in this Agreement requires Animal Ark to euthanize an animal unless required by court order, law, immediate humane necessity, or other legal authority.

11. Quarantine; Legal Holds; Cooperation with Authorities

a. Animal Ark shall coordinate required holding periods, quarantine, bite cases, rabies control matters, dangerous-animal matters, cruelty matters, evidentiary holds, and law-enforcement holds in accordance with applicable law, ordinance, court order, and direction from the appropriate Governmental Party or lawful authority.

b. Animal Ark shall provide information in its possession concerning impounded animals to the affected Governmental Party, law enforcement agency, local rabies control authority, public health agency, court, or other lawful authority upon request, consistent with applicable law.

c. Animal Ark shall cooperate with the Governmental Parties and law enforcement agencies in matters involving animal cruelty, neglect, dangerous animals, bite incidents, public health, and public safety.

12. Facility, Utilities, Maintenance, Equipment, and Access

a. The Parties acknowledge that the shelter facility arrangement may involve rights or obligations separate from this services Agreement. This Agreement does not amend or replace any applicable ownership document, facility lease, facility use agreement, maintenance agreement, or separate written facility arrangement.

b. Animal Ark shall not assign this Agreement, sublease any premises, or permit unauthorized third-party use or occupancy of any shelter facility without the prior written approval of the Governmental Parties.

c. Animal Ark shall keep any shelter facility used for services clean, sanitary, safe, orderly, and free from unreasonable accumulation of waste, odor, insects, rodents, and hazardous conditions. Animal Ark shall be responsible for routine interior cleaning, kennel sanitation, animal care areas, and damage caused by Animal Ark, its employees, volunteers, agents, contractors, animals in its care, or invitees.

d. Expenses for routine shelter operations and facility needs, including utilities, routine cleaning, kennel sanitation, animal care areas, fencing, kennels, gates, lawn care, landscaping, ordinary repairs, major building components, HVAC, plumbing, electrical systems, appliances, equipment, video systems, and other property-related expenses, shall be included in Animal Ark's annual budget and billed monthly to the Governmental Parties in accordance with this Agreement. Large capital expenses shall not be included in the regular monthly invoices and shall be funded separately only upon prior agreement of the designated representatives of the Governmental Parties.

e. The Governmental Parties may inspect the Shelter during normal business hours and at any time in the event of emergency, suspected violation, animal welfare concern, public health concern, public safety concern, financial concern, suspected default, or threat to public property or legal interests.

13. Personnel; Volunteers; Training

a. Animal Ark shall provide sufficient qualified personnel and volunteers to perform the services and to maintain the public operating hours required by this Agreement. Animal Ark shall be solely responsible for hiring, supervision, training, discipline, compensation, taxes, benefits, insurance, and termination of its employees, volunteers, contractors, and agents.

b. Animal Ark shall designate a primary representative responsible for day-to-day administration of this Agreement and after-hours contacts for urgent animal welfare, facility, public health, or public safety issues.

c. Each Governmental Party shall designate a representative for administration of this Agreement. The designated representatives serve as the primary points of contact for budget review, monthly reports, cost allocation, operational concerns, public complaints, records requests, and performance review.

14. Independent Contractor

a. Animal Ark is an independent contractor and is not an employee, department, agency, partner, joint venturer, or legal representative of any Governmental Party. Animal Ark shall have no authority to bind any Governmental Party, incur obligations on behalf of any Governmental Party, or represent that it has authority to do so.

b. No Animal Ark employee, volunteer, officer, director, agent, or subcontractor shall be deemed an employee of any Governmental Party for any purpose, including workers

compensation, unemployment compensation, retirement, employee benefits, payroll taxes, or civil service rights.

15. Insurance

- a. Before commencing services, Animal Ark shall provide certificates of insurance and endorsements acceptable to the Governmental Parties evidencing the coverages listed in Exhibit A. Required insurance shall remain in full force and effect throughout the term of this Agreement.
- b. LaGrange, Hogansville, and County shall be named as additional insureds on applicable liability policies. Animal Ark's insurance shall be primary and non-contributory as to any insurance or self-insurance maintained by the Governmental Parties.
- c. Animal Ark shall require subcontractors and service providers performing work under this Agreement to maintain insurance appropriate to their work and acceptable to the Governmental Parties.
- d. If Animal Ark fails to maintain required insurance, the Governmental Parties may suspend services, withhold payments, require cure, purchase necessary coverage if available and charge the cost to Animal Ark, or terminate this Agreement as provided herein.

16. Indemnification

- a. To the fullest extent permitted by Georgia law, Animal Ark shall defend, indemnify, and hold harmless LaGrange, Hogansville, County, and their elected officials, officers, employees, agents, attorneys, volunteers, successors, and assigns from and against any and all claims, demands, damages, losses, liabilities, fines, penalties, judgments, costs, and expenses, including reasonable attorneys fees, arising out of or relating to Animal Ark's performance or failure to perform under this Agreement; shelter operations; use or occupancy of any shelter facility; acts or omissions of Animal Ark or its employees, volunteers, agents, subcontractors, animals in its care, or invitees; violation of law; records violations caused by Animal Ark; or misuse of public funds or property, except to the extent caused by the sole negligence or willful misconduct of the party seeking indemnification.
- b. This indemnification obligation shall survive expiration or termination of this Agreement.
- c. Each Governmental Party shall be responsible for the acts and omissions of its own officials, officers, and employees to the extent provided by and subject to the Georgia Tort Claims Act and other applicable law. Nothing in this Agreement shall be construed as a waiver of any Governmental Party's sovereign immunity, official immunity, or other immunity or defense available at law.

17. Appropriation; Public Funding Limitations

- a. Each Governmental Party's payment obligations under this Agreement are subject to annual appropriation of funds by its governing body and are limited to funds lawfully appropriated and available for that purpose.

b. If a Governmental Party does not appropriate funds for its obligations under this Agreement, that Governmental Party may terminate its participation effective at the end of the then-current fiscal year, without further financial obligation except for amounts properly incurred and payable before the effective date of termination.

c. No payment obligation under this Agreement shall be construed as a general obligation debt or pledge of the full faith and credit of any Governmental Party beyond amounts lawfully appropriated for the then-current fiscal year.

18. Default; Cure; Immediate Action; Setoff

a. An event of default includes failure to perform services; failure to maintain required licenses or insurance; loss, suspension, nonrenewal, probation, or disciplinary action affecting any required shelter license; failure to maintain required public hours without approval or exigent circumstances; misuse of public property or funds; material false statement; failure to maintain records; failure to provide required reports; failure to comply with applicable law; insolvency; assignment without consent; or any other material breach of this Agreement.

b. Except where immediate action is necessary, the non-defaulting Party or Parties shall provide written notice of default and the defaulting Party shall have thirty (30) days to cure, or such longer period as the non-defaulting Party or Parties may approve in writing if the default cannot reasonably be cured within thirty (30) days and the defaulting Party promptly begins and diligently pursues cure.

c. The Governmental Parties may immediately terminate this Agreement for cause if Animal Ark fails to cure a default within the applicable cure period.

d. The Governmental Parties may take immediate action, including suspension of services, removal of animals, assumption of operations, restriction of facility access, withholding or offset of disputed or improperly supported amounts, obtaining temporary services from another provider, or termination, if the Governmental Parties determine that immediate action is necessary to protect animals, the public, public property, public funds, public health, or public safety.

e. Nothing in this Agreement prevents a Governmental Party from obtaining temporary, emergency, or supplemental animal shelter, veterinary, quarantine, transport, or related services from another provider when necessary to protect public health, public safety, animal welfare, continuity of services, or legal compliance.

19. Termination

a. Any Party may terminate its participation in this Agreement without cause upon one hundred eighty (180) days prior written notice to the other Parties.

c. Upon expiration or termination, Animal Ark shall cooperate in the orderly transition of services; return public property; provide all Governmental Party-related records; account for all public funds, fees, donations, grants, animals subject to governmental hold, equipment, and supplies; and assist with transfer of animals as directed by the affected Governmental Parties or

other lawful authority. Animal Ark shall also export and provide to the Governmental Parties, in a commonly usable electronic format such as CSV or an agreed database export, all shelter-management and animal-record data maintained in any Animal Ark software system relating to animals attributable to the Governmental Parties.

d. Termination by one Governmental Party shall not automatically terminate the Agreement as to the remaining Parties unless continued performance is impractical, unlawful, or otherwise rejected in writing by the remaining Parties and Animal Ark.

20. Public Communications; Name and Logo

a. Animal Ark shall coordinate with the affected Governmental Parties regarding news releases, public announcements, major incidents, social media communications involving governmental animal control or shelter operations, fundraising using a Governmental Party name, and communications likely to attract significant public attention.

b. Animal Ark shall not use the name, logo, seal, or official branding of any Governmental Party in a manner suggesting endorsement beyond this Agreement without prior written approval of that Governmental Party.

21. Conflicts of Interest; Gratuities; Compliance

a. Animal Ark shall comply with applicable federal, state, and local laws and ordinances applicable to its performance under this Agreement, including applicable conflict-of-interest, ethics, nondiscrimination, immigration, employment, animal welfare, public health, and public records requirements.

b. Animal Ark shall not offer, give, solicit, or accept any gratuity, gift, favor, payment, economic opportunity, future employment, or other thing of value for the purpose of improperly securing this Agreement, influencing official action, or obtaining favorable treatment in connection with this Agreement.

22. Notices

All notices under this Agreement shall be in writing and delivered by personal delivery, nationally recognized overnight courier, or email with confirmation of receipt to the addresses specified below or to such other address as a Party may later designate by written notice.

LaGrange	Hogansville	Troup County	Animal Ark
City of LaGrange, Georgia	City of Hogansville, Georgia	Troup County, Georgia	Animal Ark Rescue
Attn: City Manager	Attn: _____	Attn: _____	Attn: _____
200 Ridley Avenue	Address: _____	Address: _____	Address: _____
LaGrange, Georgia 30240	City/State/Zip: _____	City/State/Zip: _____	City/State/Zip: _____

23. Governing Law; Venue

- a.** This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.
- b.** Venue for any action arising out of this Agreement shall lie in the state or federal courts having jurisdiction over Troup County, Georgia, unless otherwise required by law.

24. Miscellaneous

- a.** This Agreement, including all exhibits, contains the entire agreement of the Parties regarding the subject matter and supersedes prior discussions or agreements on the same subject.
- b.** This Agreement may be amended only by written instrument signed by authorized representatives of all Parties and approved as required by law.
- c.** This Agreement is for the benefit of the Parties and does not create rights in any third party.
- d.** If any provision is held invalid or unenforceable, the remaining provisions shall remain in effect to the fullest extent permitted by law.
- e.** A waiver of one breach shall not constitute a waiver of any other breach or future breach.
- f.** This Agreement may be executed in counterparts and by electronic signature, each of which shall be deemed an original.
- g.** Animal Ark acknowledges the nondiscrimination requirements applicable to services performed on behalf of each Governmental Party, including City Code Section 5-1-6(e) of the City of LaGrange and any comparable nondiscrimination ordinance or policy of the City of Hogansville and Troup County, and agrees that it will not discriminate against employees, applicants for employment, or recipients of services on the basis of race, color, religion, national origin, citizenship status, age, sex, disability, veteran status, political affiliation, sexual orientation, or gender identity.

SIGNATURES

IN WITNESS WHEREOF, the Parties have executed this Agreement through their duly authorized representatives.

CITY OF LAGRANGE, GEORGIA

By: _____

Name:

Title:

Date:

Attest:

By: _____

CITY OF HOGANSVILLE, GEORGIA

By: _____

Name:

Title:

Date:

Attest:

By: _____

TROUP COUNTY, GEORGIA

By: _____

Name:

Title:

Date:

Attest:

By: _____

ANIMAL ARK RESCUE

By: _____

Name:

Title:

Date:

Attest:

By: _____

EXHIBIT A - INSURANCE REQUIREMENTS

1. **Commercial General Liability.** Not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, naming LaGrange, Hogansville, and County as additional insureds.
2. **Automobile Liability.** Not less than \$1,000,000 combined single limit for owned, hired, and non-owned vehicles used in connection with this Agreement.
3. **Workers Compensation and Employers Liability.** As required by Georgia law.
4. **Professional Liability / Errors and Omissions / Animal Services Liability.** Coverage appropriate for animal shelter, rescue, veterinary coordination, animal handling, and related services, if available and commercially reasonable, in amounts acceptable to the Governmental Parties.
5. **Property/Contents Insurance.** Animal Ark shall insure its personal property, equipment, and supplies. Responsibility for building insurance shall be determined by the applicable facility ownership, lease, or separate written arrangement.
6. **Carrier Rating.** Required policies shall be issued by insurers authorized to do business in Georgia and reasonably acceptable to the Governmental Parties.
7. **Policy Requirements.** Policies shall be primary and non-contributory, include waiver of subrogation where available, and require a minimum of thirty (30) days notice of cancellation, nonrenewal, or material change where available.
8. **Proof of Coverage.** Certificates and endorsements shall be provided before services begin and upon each renewal. Failure to maintain required coverage may result in suspension, withholding of payment, procurement of coverage at Animal Ark expense where lawful and available, or termination.

Table 1

Animal Ark Rescue/LaGrange					
Payroll Gross	250,000.00				
Work Comp	4,000.00				
Labor	114,000.00				
Training	20,000.00				
Vehicle Maintenance	4,000.00				
Insurance	3,000.00				
Bldg Insurance	6,000.00				
Liability	10,000.00				
Licenses	1,000.00				
Software	1,000.00				
Gasoline	5,000.00				
Vet/medical	200,000.00				
Vaccines	20,000.00				
Microchips	10,000.00				
Legal Services	3,000.00				
Office supplies	1,000.00				
Banking fees/ processing fees	2,500.00				
Go Daddy/website	3,000.00				
Internet	2,500.00				
Utilities	42,500.00				
Food	275,000.00				
Material	120,000.00				
Events / Community outreach	15,000.00				
Total	1,112,500.00				
Initial start up	50,000.00				